

Meeting Minutes February 7th, 2022

Supervisor Mattson opened the regular meeting of the Felch Township Board at 6:00 p.m. All in attendance stood and recited the Pledge of Allegiance to the Flag.

Roll call was conducted and all board members, G. Wille, M. Steinbrecher, D. Dixon, R. Mattson and D. Oman were present. No one was absent. Also attending the meeting was Ryan Wille, Parks and Rec Committee Chairman, Becky Pollack, Cemetery Sexton, Brain Anderson, Township Fire Chief.

Citizen's time was offered, and no one responded to the call.

Agenda: D. Oman made a motion to approve the agenda. The motion was supported by M. Steinbrecher. All voted in favor, no one was opposed so the agenda was approved.

The minutes of the Regular Meeting of January 3rd were reviewed. G. Wille made a motion to approve the minutes as presented. The motion was seconded by D. Dixon. All voted in favor, opposed none. The minutes were approved.

Minutes of Special Meeting of January 19th for the purpose of reviewing and discussion of current Cemetery Ordinance, Rules and Policies and suggestions for possible changes. G. Wille made a motion to approve the minutes as presented, the motion was supported by D. Dixon. D. Dixon, G. Willie and D. Oman voted to approve the motion. R. Mattson and M. Steinbrecher abstained from voting because they were not present at the special meeting. The motion was approved. 3- Yes, 0- No and 2-Abstained.

Treasures report was reviewed. D. Oman made a motion to accept the report as presented and place on file G. Wille seconded the motion. All voted in favor, no one was opposed. The motion was approved.

Review and payment of the bills, visa card statement reviewed, the Home Depot credit card had no statement because there were no charges. It was noted that the pension payment was included in the board bills. D. Dixon made a motion to pay the bills, the motion was seconded by M. Steinbrecher. All voted in favor, opposed by none. The motion was approved.

Fire Department Report: Chief Anderson reported that the county fire chiefs will be holding a meeting at the Felch Community Center. The department has also applied for a grant from LP in Sagola for nozzles for the fire hoses.

Cemetery Report: The sexton, Becky Pollack provided a report on burials.

Parks and Recreation Chairman Ryan Wille reported that the committee will hold a meeting on Feb 28, 2022, at 6:00 p.m. at the Felch Community Center. R. Wille will complete the public posting of the meeting.

Lease Agreement with the TTAA. D. Oman reported that the townships risk assessor reviewed the Hold Harmless Clause as written in the proposed agreement and Hannula Insurance Agency reviewed the proposed lease agreement. Both do not see any problem with the township board approving the agreement as written. The only two remaining requirements of the Felch Township Board are 1. The plans that show that a floor drain is included in the construction. 2. The contractor must provide a copy of the Builders Risk insurance naming Felch Township as additional insured. Upon completion of those two items the board agrees to vote on approval of the lease agreement.

Supervisor Mattson presented a copy of a "Written Consent of The Members Of The Tri-Township Ambulance Authority". In summary the consent document is an agreement of all members, (Felch Township, Breen Township and West Branch Township) designating R. Mattson who is Chairman of the TTAA, to be the person authorized represent and enter an agreement on behalf of the TTAA for the building addition to the Felch Township Community Center. Furthermore, the agreement for the TTAA to lease said building space from Felch Township. Should the ambulance service cease operation or dissolve, then both Breen and West Branch Townships are not entitled to any compensation or refund of the costs to build the addition at Felch Township. D. Dixon made a motion to authorize R. Mattson to sign the Written Consent document on behalf of Felch Township, the motion received support from G. Willie. Supervisor Mattson called a roll call vote: D. Oman – Yes, G. Willie – Yes, M. Steinbrecher – Yes, D. Dixon – Yes, R. Mattson – Yes. The vote was 5 – Yes, 0 – No and 0 -Abstain. The motion was approved.

The Clerk opened the sealed bids received for the sale of the old Ford Pumper Truck. The township received a total of 9 bids with the highest bidder being Steven Oman of Six Mile Lake Road in Felch Township with a bid amount of \$2,175.00. R. Mattson made a motion to accept the bid. D. Dixon supported. A vote on the motion was called and Wille, Steinbrecher, Dixon and Mattson voted yes, D. Oman abstained because the bidder is a brother. The motion was approved to sell to Steven Oman.

Quotes for replacement of the ceiling tiles in the community center with 2x2 tiles and grid replacement and washable vinyl tiles in the big kitchen and restrooms were reviewed. A total of two quotes were received. VerHalen, Inc., IM Acoustic, Inc. A quote was requested from Gegare Tile Inc, however there was no response. D. Oman made a motion to award the work to IM Acoustic which was lowest bidder at \$20,588.00 plus a contingency. D. Dixon supported the motion. All voted in favor, no one opposed the motion was approved.

Quotes for the replacement of lighting with LED lighting throughout the entire building. 3 quotes were received. M.J. Electric, Kobas Electric, Brooks Electric. D. Oman made a motion to accept the bid from M.J. Electric, \$13,397.00 for the inside of the building, \$1,970.00 for the fire hall lighting, plus any unknown contingencies. The motion was supported by D. Dixon. All voted in favor, no one was opposed. The motion was approved.

R. Mattson presented an estimate from CUPPAD for the update of the Townships Master Plan and Zoning Ordinance updates. The estimated cost for the Master Plan is \$7,000.00 and approximately \$1,300.00 for zoning once the master planning is completed. D. Oman made a motion to approve CUPPAD to do the work. The motion was seconded by D. Dixon. All voted in favor, no one was opposed the motion was approved. Supervisor Mattson will coordinate with CUPPAD and get the project started.

Request from Hardwood Cup Rally 2002 for the use and closing of roads within the township as was approved in previous years for the Rally. D. Dixon made a motion to approve the request. G. Wille supported the motion. All voted in favor, no one was opposed the request is approved.

Rita Edberg request to purchase a fireproof cabinet for information, past & present related to Felch Township and store the cabinet in the Felch Community Center. D. Oman suggested that we provide her with space inside of the townships vault. The townships historical records are stored in there now. R. Mattson will check with her about suggestion.

DISCA Staff request for installing an exhaust fan in the current locked dry storage room used exclusively by DISCA so that they can add another freezer inside of the storage room, they would like to install more locks on the cabinets that are in the township's large kitchen for exclusive DISCA use. They would like to install a stackable washer and dryer in the office space used by DISCA. With water supply and drain plumbing to come in from the janitor closet on the other side of the office wall. D. Oman objected to each of the requests. The exhaust fan would require a fresh air intake. Until plans are drawn showing how the exhaust fan along with the fresh air intake and the plumbing will be installed and routed. The locks currently installed in the kitchen cabinets exceeds what permission the township board has given in the past. The cabinets we gave exclusive use to by DISCA were the cabinets above the sink that is used for food washing. The board agreed to require DISCA to provide drawings and plans by a qualified contractor or engineer showing the installation. D. Oman commented that the electric bill for the community center used to average under \$400.00 per month. Now since we have allowed additional refrigerators, warming ovens larger appliances our electric bill is running an average near \$700.00 per month and we are not seeing any reimbursement for the increased electricity. R. Mattson will convey the information to the DISCA Staff.

Question about the 5 Bag limit at the dump R. Mattson received two calls about it. D. Oman explained that he received a text from the attendant on a Saturday saying he had to shut down the dump early because the dumpsters were overflowing. D. Oman forwarded that text to all board members. The attendant then text D. Oman suggesting a five-bag limit for each person because some people are hauling in large loads and filling up dumpsters. D. Oman told the attendant that he has discretion to limit the amount of garbage being dumped. It has always been the boards policy, it is published in the ordinance, it is printed on the large sign at the dump and on the smaller signs printed by the township. He needs to use his discretion when limiting garbage being disposed of. D. Oman also said that Waste Management has contacted us again regarding dumpsters being over filled when they come to empty them. They provided a quote to add another dumpster to our site. D. Oman argued that without control up at the dump of what is placed in the dumpsters and the ability to limit garbage deposited per trip, or charge per bag for garbage disposed of, we will end up filling the entire site with garbage dumpsters and still not have enough of them. M. Steinbrecher argued that she is opposed to charging per bag for garbage because people complain about the taxes they are currently paying. R. Mattson argued that the citizens don't get anything for the tax dollars now except a nice community building, a fire department and ambulance. R. Mattson made a motion to add another dumpster at \$140.00 per month plus the cost of delivery. D. Dixon supported the motion. All voted in favor, no one was opposed the cost of another dumpster is authorized.

DCRC is holding a local roads planning session Tuesday Feb 8th that Supervisor Mattson cannot attend. Felch Township remains with its five-year plan and priorities. The priorities are to finish the Metropolitan Road and then the Six Mile Lake Road.

Communications Received. DCRC letter regarding road restrictions on county roads.

Communications – Material for the building addition is being delivered tomorrow.

Citizens Time – No one responded to the call.

Board Member Privilege.

R. Mattson. He attended a meeting with Circle Power who is planning for a Solar Farm on the old Groveland Mine Property. it seems like everything is moving along and it still looks like the project will be installed and operational, however no time frame was given.

M. Steinbrecher, asked about the length of the term for members who are appointed as members to the TTAA to represent Felch Township. Is there a need to reappoint members? R. Mattson will investigate it and report back.

D. Dixon. We may wind up with a blight complaint at Roslers old place up at Norway Lake.

D. Oman., Hannula Insurance provided an update to our property schedule in our policy. Basically, they corrected the addresses. D. Oman also provided an update on some of the proposed legislation for elections laws, also the need to complete our planning and submit a report for our COVID funds prior to April 1st, 2022. D. Oman stated that he plans to present a motion / resolution to increase the monthly salary for the Clerk considering the significant increase in the work and trips down to the hall with elections and the application and reporting of the COVID Grant Funds that we received. The need to probably hire additional help for the clerk's office for this election cycle. He also suggested that we purchase three new computers, two for the clerk to use for elections and replace the one used for the community center calendar. It is running Windows 7 which has long been unsupported by Microsoft. The need to probably install a firewall and divide up the Wi-Fi in the building with a guest connection and then a secure connection to use with election computers and township official business.

There being no further business being properly brought before the board, D. Oman made a motion to adjourn. The motion was seconded by G. Willie. All voted in favor, no one opposed. The supervisor adjourned the meeting at 7:05 p.m.

Darrell J. Oman
Felch Township Clerk