

## Meeting Minutes January 3<sup>rd</sup>, 2022

Supervisor Mattson called the regular meeting of the Felch Township Board to order at 6 p.m. All in attendance stood and recited the Pledge of Allegiance to the Flag.

Roll call was conducted and all board members, G. Wille, M. Steinbrecher, D. Dixon, R. Mattson, and D. Oman were all present. Also attending was Mr. Ryan Wille, Parks and Rec Committee Chairman, and Mrs. Rebecca Pollack, Cemetery Sexton.

Review and approval of the agenda was completed.

Review of the minutes from the December 6<sup>th</sup>, 2021, minutes. M. Steinbrecher made a motion to approve the minutes as written. Her motion was supported by G. Wille. All voted in favor no one was opposed the motion was approved.

Treasures Report was reviewed. D. Dixon made a motion to accept the report as presented and place on file. His motion was supported by D. Oman. All voted in favor, no one was opposed, the motion was approved.

Review and Payment of bills. The bills were reviewed including the Visa Charges and noted that the Home Depot account did not have any charges and a zero balance. It was noted that Waste Management and WE Energies invoices have not been received yet. Additionally, D. Oman reported that Waste Management has sent an email informing us that they will be instituting a charge of \$8.70 per month to mail out and allow us to pay our invoices by check. If invoiced and paid on-line, then this charge will not apply. D. Dixon made a motion to pay the bills and authorizing the clerk to establish an on-line account with Waste Management for invoices and payment of the same. The motion was supported by G. Wille. All voted in favor, opposed by no one. The motion was approved.

Fire department report. Chief Anderson was not present, however he contacted Trustee G. Wille and reported that the department responded to three calls this past month. Two were reported structure fires and one was a single vehicle accident on Felch Mountain. It is also noted the old pumper truck is ready to be sold. The fire department has finished removing items they want to keep. D. Oman reported that he will post it For Sale on bids with the minimum bid being the amount of money the township will receive if we drive the truck to the scrap yard. Supervisor Mattson asked if the fire department contacted Breitung Township about their old rescue truck. G. Wille reported that he was not aware of any contact and the Fire Chief was absent.

Custodian Report: Mr. Fuchs was not present at the meeting and no report was provided. D. Oman reported that WDM Enterprises had been on-site and replaced boiler #1 and got it up and running. Boiler #2 is installed but the installation is not complete, and the water maker will also need to be installed. D. Oman reports that when he was down to review the work completed so far on the boilers, that he and Mr. Fuchs toured the big kitchen and noted it was dirty and not being cleaned very well after use by the senior citizen group. The stove is especially dirty, the cabinets and walls. D. Oman noted that in the past we have hired outside cleaners to "deep clean" the kitchen at least once a year, and that has not been done. We should consider installation of suitable wall coverings instead of painted cement block. Also Mr. Fuchs pointed out that the ceiling tiles in the main part of the center are

sagging and coming away from the grids. Some of the light fixture diffusers are also opening (not staying closed) and the interior could use a complete paint job. The last time it was just a touch up paint of bad spots, and it has been several years since it was completely painted but it needs new paint throughout. The laminate on the counter tops in the lady's bathroom and kitchens is wearing out. D. Oman pointed out that we should plan to replace the ceiling tiles in the center. R. Mattson stated that we should consider and get bids on 2x2 tiles instead of 2x4 tiles. D. Oman reported that MJ Electric had quoted the township for replacement of lights to LED the board budgeted funds for that project this fiscal year and the lights proposed are 2x4. R. Mattson suggested we get more bids for the lighting and get bids for 2x2 LED instead of 2x4. D Oman agreed to get another bid for 2x2 lights from MJ and to contact Brooks Electric for bids on both size LED lights so when we decide on ceiling tile sizes, we will have information on both size lights and bids from two different electrical contractors.

Cemetery Report: Mrs. Pollack is working on consolidating all records into one book so that she does not need to look to find records between all the books. Also reminded of the special meeting called for cemetery ordinance discussion. The Supervisor and Treasure have meeting conflicts with Wednesday the 12<sup>th</sup> of January, so Supervisor Mattson called the special meeting for January 19<sup>th</sup>, 2022, at 6:00 pm. At the Felch Community Center Board Room.

Parks and Recreational Report. Supervisor Mattson asked Mr. Ryan Wille if he had contacted Dottie Lajoie about the rec plan 5-year plan. There was misunderstanding, Ryan thought that Dottie was going to call him. Ryan will call her. Also, Ryan suggested renewing our partnership with the Wild Rivers Invasive Species Coalition. The board voted to join, and authorized Mr. Ryan Wille to be the township representative and to sign the agreement on behalf of the township board.

Extend the property tax collection deadline. M. Steinbrecher made a motion to extend the deadline to February 28<sup>th</sup>, 2022. Her motion was supported by D. Oman. All voted in favor, no one was opposed so the deadline was extended.

Supervisor Mattson presented an invoice from the Dickinson County Road Commission for the road work on the Metropolitan Road. D Oman made a motion to pay the invoice, the motion was supported by D. Dixon. All voted in favor no one was opposed. The motion was approved.

Supervisor Mattson also informed the board that Mr. Jim Harris of the Dickinson County Road Commission contacted him and agreed to pay half the cost of the relocation of the light pole on the Metropolitan Road that was required for the road work. The township had previously paid the entire cost. The clerk was directed to send an invoice to the Road Commission in the amount of \$1,207.72.

D. Oman provided training dates and training options for our Board of Review members from the MTA and made a motion to approve all expenses related to the training that our townships members choose to attend. The motion was supported by G. Wille. All voted in favor, opposed no one. The motion was approved. The clerk will send out the training information and the members will let the clerk know which class to enroll them in.

Supervisor Mattson reported that Attorney Nancy Finch still has not provided an agreement between Felch Township and the TTAA for the boards to review and consider for an addition to the Felch Township community center building Mr. Mattson will follow up with her.

Supervisor Mattson asked about the status of the letter to the Dickinson County Board regarding the funding of parks. D. Oman stated that he did not have time to complete the letter on behalf of the board but will draft a letter and include a copy of the resolution the county board agreed to when selling us the park to the County Board via the County Controller Brian Bousley. A copy of the letter will be sent via email to each board member. The resolution related to the purchase of the Norway Lake Park from the county can be found on the township's web site under resolutions.

Citizens Time was offered, and no one responded to the call.

Board Member Privilege:

M. Steinbrecher asked how other officers purchased copier or printer paper. M. Steinbrecher will look around order a case for treasures use and submit for reimbursement.

D. Dixon questioned about the metal laying around up at the dump. It was discussed among members that perhaps we should quit taking metal during the winter months.

D. Dixon questioned if the pump at the well site at Norway Lake Park is heated. D. Oman reported that it is his understanding that the park manager drained the pipes and blew down the water so that it does not need to be heated and won't freeze.

D. Oman provided a copy of a restatement of the townships pension plan required to meet IRS rules provided to us by Burnam Flowers. D. Oman stated unless objection is raised, he will sign the paperwork for the Adoption Agreement #2 Governmental Money Purchase Non-Standard Plan, on behalf of the Felch township board and return the signature page to them. D. Oman will also send a copy of the document to each board member via email, so they have a copy of the plan for own their personal records. Oman asked if anyone objected to signing the restatement. No one voiced objection.

The risk assessor for the townships insurance company met with D. Oman, John Fuchs at the community center and R. Mattson via cell phone. The assessor has several areas of administrative policies that she recommends the township board consider implementing Also the insurance company has a company that we can call and will provide us with no cost answers to personnel questions and suggestions for policies. A copy of the report and samples of policies will be sent via email to each board member.

With no further business being brought before the board, D. Oman made a motion to adjourn. The motion was supported by G. Wille. All voted in favor the meeting was adjourned at 6:55 p.m.

Darrell J. Oman  
Felch Township Clerk