

Meeting Minutes May 2, 2022

Supervisor Mattson called to order the regular meeting of the Felch Township board at 6:00 p.m. All in attendance stood and recited the Pledge of Allegiance to the Flag.

Roll call was conducted all members G. Wille, R. Mattson, M. Steinbrecher, D. Dixon and D. Oman were present. No one was absent. Also, in attendance. Mrs. Emmy Lou Harder and Mr. Ryan Wille of Felch, Mr. Rene and Ms. Elise Matz of Circle Power.

Citizens Time Mrs. Harder addressed the board and stated she received a phone call from a DISCA supervisor because of a complaint that the DISCA office received from Mr. Darrell Oman and Mr. John Fuchs about the cleanliness and clutter in the big kitchen. Mrs. Harder also stated that she wants a washer and dryer added to her office because she is not allowed to leave work to do the DISCA laundry. Mrs. Harder also requested DISCA be permitted to lock additional kitchen cabinets in the big kitchen because she is currently storing cleaning chemicals in the food storage area and that is not allowed per the health department. Mrs. Harder also requests that the dry storage room in the big kitchen have a ventilation system installed so she can add an additional freezer in the storage room. Mrs. Harder requested permission to question D. Oman. D. Oman answered Mrs. Harder 'questions. D. Oman stated that he did not email DISCA to complain about the condition of the kitchen. He responded to an email received from DISCA Kristin Sommerfeld. Mrs. Sommerfeld emailed and requested a signed copy of a Memorandum of Understanding executed between Felch and DISCA. In that email response D. Oman states that he informed her that the board needs to work on establishing standards for cleaning and storage of the big kitchen. That both parties will need to review and approve recommendations. D. Oman offered to provide a copy of the email correspondence to Mrs. Harder. Mrs. Harder declined to receive a copy and stated she would get a copy from DISCA. D. Oman stated that the big kitchen is not satisfactory for cleanliness, and it is cluttered. Oman stated that he feels cleaning and storage responsibilities needs to be addressed now especially in light that the kitchen has been completely redone. Clearly defining responsibilities and expectations for all parties and once defined and agreed upon by the township board and DISCA management, those expectations conveyed to the employees of both parties. Mrs. Harder disagreed with the cleanliness and said the Health Department recently inspected the kitchen and did not find it was unkept.

Regular meeting minutes for April 4th 2022 were reviewed and G. Wille made a motion to approve, supported by D. Dixon. All voted in favor, no one was opposed, the minutes were approved.

Special Meeting minutes for April 9th, 2022 were reviewed and D. Dixon made a motion to approve, supported by M. Steinbrecher. All voted in favor, no one was opposed the minutes were approved.

Special Meeting minutes for April 18th 2022 were reviewed and G. Wille made a motion to approve, supported by D. Dixon. All voted in favor, no one was opposed the minutes were approved.

Treasures report was reviewed, and D. Oman made a motion to accept and place on file. The motion was supported by D. Dixon. All voted in favor, no one was opposed. The motion was approved.

Review and Payment of Bills. D. Oman stated that trustee's Wille and Dixon are due payment for the special meeting held April 18th and will add it to next months payroll. In addition to the expenditures, the visa card charges were reviewed, the Home Depot charges were reviewed. M. Steinbrecher made a

motion to pay the bills. The motion was supported by D. Dixon. All voted in favor no one was opposed the motion was approved.

Fire Department Report: Chief Anderson was not present however he submitted that the department responded to one Motor Vehicle Accident and that the contract for Fireworks has been completed.

Custodians Report: Mr. Fuchs was not present, and no report was given.

Cemetery Report: D. Oman states that G. Johnson has been busy with picking up limbs and due to wind and ice storms there is more work than normal cleaning up. A flag order has been placed for the township which includes all new grave flags, flags for the avenue of flags, the large flag pole in addition to other flags for baseball fields, community center and township building. Students from the school will be recruited again this year to help put the flags on the graves.

Parks and Recreation: Mr. Ryan Wille reports that he has not been in contact with CUPPAD yet regarding update of the five-year plan. He will also be putting together a free Disc Golf Tourney again this year.

Tri-Twp preservation club wants to know when they can move into the building. Discussion was held originally; we were going to provide one of the old exam rooms. However, the clerk does not want to move into the existing township offices because the vault is in the old Dr. Office. The clerk would rather have an office in the old exam room next to the vault and the preservation club can use the existing township office once cleaned out. It was agreed they can use the old township offices once we move into the new offices.

K&K Concrete contractors who have been scheduled to repair/replace the sidewalks and repair in front of the basketball hoops has notified Supervisor Mattson that they will not do the work this year. Supervisor Mattson offered to check around to see if anyone is interested in the work. D. Oman will publish the township is accepting bids in the Daily News, and the township web site but needs information about the scope of the project.

Supervisor Mattson contacted LaForce out of Green Bay to measure the stalls in both bathrooms and provide a price to replace them. Clerk Oman suggested while they are here, ask them to measure the main entrance doors to the building and provide an estimate to have the doors ADA compliant, an automatic opener. Also, the center mullion on the door is shifting around and causing problems with the doors closing and correctly latching an estimate to fix that.

Status of Laptops and computers, equipment, software and support for elections, clerk, treasure, and township. D. Oman stated that proposals were received from Tech Solutions and UEI Computers. D. Oman made a motion to purchase computers, equipment, and support from UEI. M. Steinbrecher supported the motion. All voted in favor, no one was opposed the motion was approved.

Purchase of new refrigerator for small kitchen and existing refrigerator be used out at the baseball field concession stands. Peterson Electric in Norway will deliver for \$699.00. D. Dixon made a motion to approve the purchase, supported by M. Steinbrecher. All voted in favor, opposed no one. The motion was approved.

Received a request to provide funding in the amount of \$250.00 for the Felch Little League team. D. Oman made a motion to approve. Supported by G. Wille. All voted in favor, opposed no one. The motion was approved.

Because of redistricting of the state new Voter ID Cards will be mailed out by the Township Clerk once the cards are verified against the Qualified Voter File and Mater Card Index. The clerk was checking into the possibility of printing out mailing labels for all qualified voters and mailing the cards with a township newsletter enclosed. The clerk will be hiring someone to assist on a temporary basis to help with the process. If anyone has suggestions for what the newsletter should contain provide it to the clerk.

Northern Landscape will be repairing the baseball field fence. At the same time Supervisor Mattson is going to ask them to take down the fence where the TTAA ambulance garage addition will be built. He will ensure that temporary fencing is installed to project the playground children from the building site.

Felch Township Master Plan survey questions submitted by CUPAD to the Twp Board for approval. D. Dixon suggested we add a question to determine if people are willing to pay per bag for garbage up at the transfer station. D. Oman will notify Ryan at CUPPAD that the survey questions are approved with the additional question added and to move forward with the survey.

Communications. Supervisor Mattson said that Jake Lox requested permission to pressure wash and paint the outhouses at Norway Lake. Mattson approved. D. Dixon suggested that they also paint the eve's and door frame on the well pumphouse up at the park at the same time.

Communications: The DCRC will be patching some damage to the Six Mile Lake Road and will patch the potholes in the parking lot at the community center.

Communications: Supervisor Mattson contacted Mid-West Asphalt to get a quote to blacktop the community center parking lot. The estimator was on vacation so he will get back to him later.

Communications: Supervisor Mattson contacted Jim Harris from the DCRC to see if any work can be done on the Metropolitan Road this year. Mr. Harris will touch base with their engineer.

Communications: The painting contractor will be finished with the painting of the hall this week.

Citizens Time: No one responded to the call.

Board Member Privilege:

M. Steinbrecher. The board should come up with a plan in next year's budget, a program where the board to contributes to more than one baseball/softball team each year. There are several different boys' and girls' teams.

D. Dixon we have more trees in the cemetery that need trimming or removal they are in poor shape.

D. Oman. The board needs to review and come up with a plan for spending of COVID money. D. Oman suggests that we put all our covid money into the roads. If we add the County, State/Federal Covid dollars to our Road Milage account plus the current General Fund Budget for roads there is an estimated \$400,000.00 plus future general fund appropriations. D. Oman is opposed to spending those funds on recreational projects because there are a lot of grant dollars available for those projects we just need to be patient and go through the process even if we need to hire a grant writer, There are grant funding

programs available for roads and the current funding we have is a one time shot that we can use to finish the Metro Road and the Six Mile Lake Road. But we need to submit our plan to the County for approval as soon as possible and get with the Road Commission now so that both of us can plan now for the next two – three years.

D. Oman stated that after the painting is done then the crew will come back and finish deep cleaning of the big kitchen.

No further business being brought before the board, G. Wille made a motion to adjourn, seconded by D. Dixon. All voted in favor, no one opposed. Supervisor Mattson adjourned the meeting at 7:25 pm.

Darrell J. Oman
Felch Township Clerk.